

The Sankofa for Civic Engagement Fund 2016 Grant Guidelines

WHO WE ARE AND WHAT WE BELIEVE

The Sankofa for Civic Engagement Fund is committed to funding and supporting organizations, projects and efforts which improve Chattanooga's communities of color. The Sankofa Fund is grounded in the belief that in order for positive and sustainable change to take place in the Chattanooga community, it must strengthen its efforts to be self-determining. Therefore, Sankofa provides support to community led efforts to develop and implement innovative solutions to the challenges within our community.

Sankofa officially launched in 2015 with the goals to educate its members about the benefits of collective philanthropy, increase awareness of local needs, make investments in organizations that are directly impacting African American children, youth and families, and create a legacy of giving in African American communities as an effective vehicle for social change.

TO BE ELIGIBLE TO APPLY FOR FUNDING, YOU MUST:

- Be a nonprofits with a current 501c3 status (not pending status) or using a 501c3 as a fiscal sponsor
- Have a mission and related programs that aim to improve, impact and/or influence conditions related to Strengthening Families, Community & Economic development, Entrepreneurial & Arts Activities and/or Youth Development in communities of color in Chattanooga
- Be in good standing with the IRS (submitted most recent form 990 if applicable)

Requests for funding through the Sankofa Fund grant process should clearly demonstrate how the grant will be used to: Improve lives in communities of color in the Chattanooga and addressing emerging/critical community needs and issues

The following request will **NOT** be considered:

- Political activities or political action committees
- Programs/projects requiring adherence to or acceptance of a particular religious belief, or programs/projects requiring participation in a religious service or activity
- Capital campaigns and projects
- Purchase of event tickets or event sponsorships
- Deficit reduction
- Programs implemented outside of Hamilton county/Chattanooga

GRANT AWARDS

Grants are up to \$1,000. The grant may be used only for the purpose stated in the grant application. If a funded program is not implemented, grant funds must be returned to the Sankofa Fund. If a program is discontinued during the grant period, unexpended funds must be returned to the Sankofa Fund.

APPLYING FOR GRANTS

Grant applications will be available online at www.sankofacha.com on Tuesday, March 15, 2016. An organization may only submit **one** grant proposal per grant cycle.

TIMELINE AND PROCESS

The application packet is due (not postmarked) on Friday, April 15, 2016 by 4:30p.m. EST to the address below:

The Community Foundation of Greater Chattanooga, Inc.

Att: Sankofa Fund

1270 Market Street

Chattanooga, TN 37402

Applications submitted after the deadline, or by email/fax will not be accepted or reviewed. Please do not send additional attachments such as brochures, articles, annual reports or other materials. If selected as a finalist, you may be asked to provide this information.

The selected non-profit(s) will be announced in May.

The Sankofa for Civic Engagement Fund 2016 Grant Application

Please use black or blue ink to complete the application

SELECT A PRIORITY AREA(S)-please check the appropriate box

- Strengthening Families:** Programs/Projects that create spaces and/or opportunities for families to build authentic relationships, increase communication and promote positive family interactions
- Community & Economic Development:** Programs that identify and increase the human or economic assets of a community
- Entrepreneurial and Art & Culture Activities:** Programs/Projects that invest in participants' innovation and creativity, supporting art, entrepreneurship education and undertaking entrepreneurial activities and research.
- Youth Development:** Programs/Projects that engage young people in intentional, productive, and constructive ways, while recognizing and enhancing their strengths.

Organization or Project's Name:		
Tax ID Number:		
Address	City, State	Zip
Executive Director's Name or Contact Person's name/Position		
Phone number (include area code)		
Email Address		
Organization/Project's website		
Project's Name:		

BRIEF NARRATIVE REQUIRED-The total length of the narrative should not exceed three (3) typed pages.

- **Organizational overview**-*Briefly describe what your organization does, including mission/vision statement*
- **Project Details** – *What do you hope to achieve? Why is the project needed? Who will participate in your project? What specific activities will you do to achieve your goals? What is the total budget for this project and how will requested funds will be used (a detailed project budget is required)?*
- **Organizational Capacity** – *Who will staff your project? What experience does your organization have that will support the project's success? How does the project help your organization meet its mission?*
- **Project Evaluation** – *How will you measure the success of your project? How did your project benefit the community?*
- **Project Sustainability** – *What are your plans for continuing this project after this grant is used?*
- **Partnerships** – *Do you plan to partner with another organization(s)? Are there other funding sources? If yes, please describe the partnership arrangement(s) and/or additional funding sources.*